

Milan Georgia – Harvest Festival

All Day Saturday

Oct. 18, 2014

RULES AND REGULATIONS FOR VENDORS

Show Times: All day Saturday, October 18, 2014: 10:00 am – until

Set-Up Time: Friday, October 17, 2:00 pm to 5:00pm. Saturday, October 18 from 7:00 am to 9:00am. Call Ron Monroe at (229)362-4664 (H) or (229)860-0106 (C) if no one is on site.

Entry Forms: Entry forms must be filled out completely and accompanied by one photo of your items for sale and one of your display. Each vendor is responsible for their own tables or displays. Be prepared for sun, rain, or wind. No refunds or rain dates are given for bad weather. There will be a service charge for all returned checks.

Late Registration: Saturday from 7:00am to 9:00am at the registration booth.

Traffic Flow: After 9:00am Saturday the booth walk and show street (North Railroad Street) will be closed. South Railroad Street will be open for loading and unloading only (All vehicles are prohibited from traveling or parking on the show street from 9:00am until show closing time. Late comers must hand-carry their goods to their spaces.

Security: NO overnight security is provided.

Georgia Sales Tax: Each exhibitor is responsible for collecting Georgia Sales Tax on all sales made at the show and submitting it to The Georgia Department of Revenue. Forms will be provided at registration!

Parking – RV and Camper: Parking will be available for vendors/exhibitors in walking distance of displays. No connects available for RVs or Campers. Please call for recommended site for RV and Camper setup.

Exhibit Space: Show spaces are 20' wide by 15'. Canopies are permitted. You MUST provide a full description of your display on your application.

For further information, call Ron Monroe 229-362-4664 or Stewart Douglas 229-425-8963

For Email inquiries: gailmonroe2000@yahoo.com

Vendor Application
Milan Georgia - Harvest Festival
All Day Saturday
October 18, 2014

Name: _____ Phone _____

Address _____

City _____ State _____ Zip Code _____

Email _____

Description of your craft and /or products _____

Description and size of Display _____

Width _____ Height _____ Canopy Size _____

Release: The undersigned hereby releases and forever discharges, and holds harmless the City of Milan and any of its agents of and from any and all manner of actions, suits, damages or claims whatsoever arising from any loss or damage to the property of the undersigned while in the possession or supervision of the Milan Harvest Festival and hereby consents to the enforcement of the show rules as set down in the accompanying document. In the event it is determined that I have violated these rules, I will forfeit my space and fees for this show.

Exhibitor signature: _____ Date: _____

Guidelines:

Show spaces are 20' wide and 15' deep. Provide a description of your display, including the display size and canopy size on your entry form. No garage items or guns allowed. Early set-up allowed Friday evening Oct. 17th, 2pm to 5pm. Set-up must be completed by 9:00am Saturday 18th.

The Entry Form. Include a picture of your items for sale and a picture of your display. If preferred, submit digital photos and/or questions to Email address gailmonroe2000@yahoo.com

For more information call

Ron Monroe

229-362-4664(H)/229-860-0105(C)

Stewart Douglas

229-425-8963

Festival Fees

Regular Display \$25 per space

Space with 20amp electric service, \$50

Food Vendor \$25 per space

Food Vendor with 20amp electric service, \$50.

Official Use Only:

Received: _____

Assigned Booth: _____

Confirmation sent: _____

Mail application and Check Made to:

Milan Development Authority

134 Wilburn St.

Milan, Georgia 31060